



JOB APPLICATION FORM

NAME: _____

ADDRESS: _____

PHONE NUMBER: DAY: _____ NIGHT: _____

ARE YOU ELIGIBLE TO WORK IN NEW ZEALAND: Yes / No

POSITION APPLIED FOR: _____

QUALIFICATIONS:
RELEVANT TO POSITION: _____

ARE YOUR QUALIFICATIONS CURRENT: Yes / No

DO YOU HAVE A CURRENT NZ DRIVER LICENCE: Yes / No

WORK HISTORY (latest details first)

Dates Employed	Organisation	Role	Reason Left

In your own words what do you think this role entails.

In your own words tell us why you have applied for this role:

Name and Phone Number of three (3) referees, two of whom are able to comment on your work performance:

Name	Contact Details	Relationship to you

CHECKLIST - *please tick*

- Current Curriculum Vitae (CV).
- Names, positions, address and contact telephone details for three (3) referees
- Health and Criminal Conviction Declaration completed (see attached)
- If successful, Consent for Police check
- Job application form with all questions answered.

1 DECLARATIONS

(1a) HEALTH

I declare that I have no existing health issue that could affect my ability to perform the duties required of the position being applied for.

(1b) CRIMINAL CONVICTION

I declare that I have no existing/pending criminal convictions (other than those I've listed below) that could affect my ability to perform the duties required of the position being applied for.

No.	Date	Offence
1		
2		
3		
4		

Continue on another page if more space is required.

SIGNING OF DECLARATIONS

(1a) HEALTH and (1b) CRIMINAL CONVICTION

I understand that in signing this declaration form for both Health and Criminal Conviction I give authority for Poutini Waiora to make further checks; knowing that should any evidence be found that is contrary to this declaration it will be used in consideration of my application or instant dismissal could follow.

Signature

Date

OFFICE USE ONLY

<i>Received by:</i>	<i>Date</i>

ACKNOWLEDGEMENT SLIP

<i>Vacancy</i>	<i>Date Received</i>
<p><i>Thank you for your application for the above position with Poutini Waiora. Your application has been forwarded to the selection committee for careful consideration. You will be kept informed of the progress of your application.</i></p>	
<i>Printed Name</i>	<i>Designation</i>